



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**KEWALRAMJI HARDE MAHAVIDYALAYA  
CHAMORSHI**

MUL ROAD, CHAMORSHI TAH. CHAMORSHI DIST. GADCHIROLI  
442603

[www.khmchamorshi.com](http://www.khmchamorshi.com)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**January 2020**

# **1. EXECUTIVE SUMMARY**

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## **1.1 INTRODUCTION**

### **PREFACE**

The vision of our Institution is to make available higher education to the students of tribal, economically backward sections and refugee of Bengalis. Keeping this vision in mind, Yashodeep Sanstha Gadchiroli established Kewalramji Harde Mahavidyalaya Chamorshi in the academic year 2010-11 on permanent no grant basis. The college runs only single faculty of commerce in this tahasil. The government of Maharashtra sanctioned salary grant-in-aid in 2013 under taluka single faculty scheme but it is released in 2017. In this scheme non salary not given. The management with its private resources made available college building, infrastructure and all facilities. It takes the initiative by knowing non availability of non salary and bears all other regular expenses since beginning of the college.

Gadchiroli is eastern district of Maharashtra located around boundries of Chhattisgad, Madhyapradesh and Telangana states. It is covered by dense forest and known as tribal, backward, naxal affected district. Chamorshi is the biggest tahasil of this district. It is educationally, socially, economically less progressed tahasil. A big number of refugee settled in and around this tahasil. The earning sources of here people is water, forest and land.

Due to adverse and geographical conditions of this area permanent and qualified teaching staff could not available till the academic year 2015-16 despite of so many efforts by the management. Even though management to maintain academic standard appointed requisite temporary faculty members with a minimum qualification of post graduation who had been approved by university.

Now full time principal, administrative staff adequate and qualified faculty members except librarian are appointed on regular basis and university sanctioned their approval. All physical facilities including library, computer lab, ICT facility, sports equipments, play ground and other required amenities are provided. Day by day quality of students in all respects including curricular, co-curricular and extracurricular is on rise.

### **Vision**

#### **VISION :**

Kewalramji Harde Mahavidyalaya Chamorshi Dist. Gadchiroli established in a rural, undeveloped and remote area with an aim “COMMERCE EDUCATION” to all the students belong from this unexposed area. Whose students can learn, think and develop themselves as strong competitor and ready to face all challenges of life.

### **Mission**

#### **MISSION:**

To spread and percolate “Excellence in Education” among the socially and economically deprived people of this rural and backward area. Institute has strong commitment with students to understand for their “All around development” to compete themselves not only for employment, but also will be able to understand their role and responsibilities towards family, society & nation.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

#### Institutional Strength:

1. It is pioneer U.G. Commerce College in Tehsil established in 2010.
2. College located in the pollution free natural location.
3. Well qualified and dedicated teaching staff which extends their support to students out of the classroom and curriculum also.
4. Adequate infrastructural facility.
5. Well furnished and ventilated class rooms.
6. Participative work culture comprises principal, teaching and non teaching staff and students helps for smooth conduction of curricular and extra-curricular activities in the college.
7. College actively performing cross cutting issues like gender equality, community issues and environmental, social issues by celebrating various activities.
8. Safe and conducive environment of the college making this a college of choice for female students. Who do particularly well at all levels.
9. Prime location of the college.

### Institutional Weakness

#### Institutional Weakness:

1. No permanent teacher for the subject of English.
2. Students lack of knowledge of English because of their rural and tribal background.
3. Most of the students of this college come from socially, economically & academically weak background.
4. Most of the students enrolled in the college from agricultural based families hence it is difficult to maintain their regularity in the class room.
5. Most of the students come from nearby villages from around 65 k.m. area so the students face problem of transportation to approach the college daily.
6. Hostel for students is not available.
7. No grant for college development (Non salary Grant).

### Institutional Opportunity

#### Institutional Opportunities:

1. The college has 1.5 acre of non agriculture land for further development.

2. Remaining teachers can register for Ph. D.
3. There is huge scope for co-curricular, Extra-curricular and cultural activities.
4. High opportunity to introduce M.Com. Course which is not available around 40k.m.
5. The proportion of the female students can be increased overtime.
6. Sports can be considerably developed.
7. ICT enabled teaching can be developed.
8. Library can be expanded.
9. Smart Boars can be purchased overtime.

## **Institutional Challenge**

### **Institutional Challenges:**

1. Presently our big challenge is to accredited the college by NAAC Bangalore.
2. To acquire permanent affiliation from the university.
3. To get recognition under section 12b of UGC.
4. To minimize the drop-out percentage of students.
5. To make the alumni association more effective and active for their significant contribution for the growth of the college.
6. Financial crunch because of the non availability of Non Salary Grant.
7. Tribal & poverty stricken background is the real challenge to address.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

#### **Curricular Aspects:**

1. The college is affiliated to the Gondwana University Gadchiroli and so we follow the curriculum prescribed by the affiliating university.
2. The college offers Under Graduate studies in commerce affiliated to the Gondwana University. It is peaceful co-educational institute. Students of this college region especially the girls students prefer this institution for its congenial study atmosphere, quality teaching.
3. Extra classes and tutorials are taken by the faculty members.
4. Unit tests are conducted by the college for better learning outcomes.
5. Students are provided NSS, Sports and cultural programs for their overall personality, cultural & social development as part of the educational process.
6. Our Institution organizes guest lectures seminars, quiz and essay competitions and educational & field tours for chancing & supplementing the curriculum.
7. College development committee & IQAC meetings of the college are arranged from time to time to monitor academic programmes of the college.

The student feedback is taken by the college at the end of academic year.

## **Teaching-learning and Evaluation**

### **Teaching Learning & Evaluation:**

The admission policy of the institution is transparent. The college admits students on first come first served basis. The college follows reservation policies of the state government as applicable to the institution. The college follows the academic calendar of the Gondwana University Gadchiroli. Teaching plans are prepared by every staff members & teachers daily diary is periodically check by the principal.

If the teacher / Institute find some difficulties to students regarding course they provide necessary counselling, guidance & special attention towards slow leaning. The institute prepares an academic calendar which is based on academic calendar of affiliating university is made available on institute website. IQAC reviews performance of the teacher using students feedback system. Institute conducts unit tests, internal examinations in each semester to assess the students performance regularly. Every teacher check the answer papers & give it to the students & shows the deficiencies & guides them wherever necessary to overcome these deficiencies immediately. Institute encourage use of ICT for Teaching Learning Process through projector in classrooms & make separate ICT classes time table.

The IQAC helps and guides the teachers in several matters related to the conferences/ seminars / workshops / orientation / refresher courses to update their subject knowledge and hone up their teaching skills.

College regularly arranged inter class seminar for students.

## **Research, Innovations and Extension**

### **Research, Renovation & Extension:**

The institution does not have a recognized Research centre. But it has a Research Committee chaired by the principal and with two others from the faculty as members who are quite good at research activities. The research committee of the college encourage the faculty members to participate in research activities. Our college is not cover under 2F / 12B so it is no possible as soon as. NAAC is completed we will go for 2F / 12B. One staff member have contributed in 2 books as authors. The research paper of staff members are published in reputed Journal with impact factor. College has signed 3 MOU's with academic institutes.

## **Infrastructure and Learning Resources**

### **Infrastructure & Learning Resources:**

The college is located in tribal area and provides adequate physical infrastructure to the students & faculty members for effective teaching & learning experience.

- Principal's cabin including the toilet - 01
- Administrative office - 01
- Staff Room - 01
- Fresh Room with toilet - 01
- Girls common room including toilet - 01

- Physical Education Department - 01
- NSS Room - 01
- Multipurpose Hall - 01
- ICT Room - 01
- Seek Room - 01
- Examination Department Room - 01
- IQAC Room - 01
- Outdoor games like Volleyball, Kabaddi, Kho-Kho, Tug of War, Net Ball
- Indoor games facilities such as Carrom, Chess
- Library with Reading Room - 01
- Class Rooms - 03
- Internet facility is available in Library for students & staff
- An inverter is also installed for uninterrupted supply of electricity.
- LCD projector is made available by the college for power point presentation in ICT class room for teaching & learning process.
- Safe, purified & cold drinking water facility has been introduced in the building itself.
- Ample parking space is available in the campus.
- The library works for seven hours on working days

It has a built up area of 1598.368 sq.mtr. with a total capacity for 360 students to sit & read. Internet connection through wi-fi.

## **Student Support and Progression**

### **Student Support & Progression:**

As college aimed to provide continuous support to the students with respect to the academic concern. Institute publish updated prospectus every year with include basic of the institute. Eligible students make avail the benefits of scholarship offered by the government. The carrier guidance cell arranged various events to aware the current opportunities in the relevant field. The institution make strong policies & strategies to promote participation of students in extra-curricular & co-curricular activities. The college arranges extra classes and remedial coaching classes for slow learners. The college gives academic, personal & carrier counselling services to the students through faculty members & physical education department. The college has student grievance cell for addressing the complaints of students. The anti ragging committee was constituted by the college and this committee functions actively in the college campus.

A complaint box is placed in the college for dropping the complaints of students. The college has a moderately good play ground. The department of physical education & sports organized inter class tournaments, coaching classes & training programme throughout the year. There are many students who play in the university inter collegiate tournaments & few students represented university team also.

The college has a cultural committee. The committee has encouraged the students to take part in cultural competition. The college involves students in many activities.

It has a student council. Students are included in various administrative & other bodies like IQAC, NSS & alumni association. The college network with the former students mainly through mobile phones, college regularly contact the members of alumni association during various programmes organised by the college.

“Alumni meet” organized twice in a session in which their suggestions regarding institutional & other relevant development are taken into consideration.

## **Governance, Leadership and Management**

### **Governance Leadership & Management:**

The policy of the institution is to build up the career of rural & backward students. The management & the principal continuously working to plan the policies & for their effective implementations. Local Management Committee (LMC) now revised College Development Committee has nominees from teaching, Non teaching staff & students. The principal conducts regular meetings to staff members and gives instructions.

IQAC, Parent-Teacher Association and Student Council contributing substantially in transforming the vision & mission of the institution in reality.

Students leadership is developed by implementing NSS activities & college various activities properly. Many students have shown their leadership qualities. They brought laurels of to the college.

IQAC conducts meetings with the core committee, Head of committee. The IQAC has set norms to assess the teaching, learning infrastructural facilities and teaching outcome. The IQAC motivate faculty to attend the seminars, conference and workshops & sanctions their duty leave from principal.

## **Institutional Values and Best Practices**

### **INNOVATIONS & BEST PRACTICES**

Institutional goal of achieving excellence is manifested through self employment and social service in the students.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	KEWALRAMJI HARDE MAHAVIDYALAYA CHAMORSHI
Address	Mul Road, Chamorshi Tah. Chamorshi Dist. Gadchiroli
City	Chamorshi Dist Gadchiroli
State	Maharashtra
Pin	442603
Website	<a href="http://www.khmchamorshi.com">www.khmchamorshi.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Hiraji Pandurang Banpurkar	07135-236276	9423122750	07135-7135236276	khmchamorshi@rediffmail.com
IQAC / CIQA coordinator	Mahesh Madhukarrao Joshi	-	9689780082	-	yogimahesh1947@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No



**Establishment Details**

Date of establishment of the college	15-07-2010
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**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Maharashtra	Gondwana University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC		
12B of UGC		

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Mul Road, Chamorshi Tah. Chamorshi Dist. Gadchiroli	Rural	1.5	1502

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce	36	H.S.C. Pass	Marathi	360	186

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				5			
Recruited	0	0	0	0	1	0	0	1	4	0	0	4
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				1				5			
Recruited	0	0	0	0	1	0	0	1	4	0	0	4
Yet to Recruit	0				0				1			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				8
Recruited	7	0	0	7
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	7	0	0	7
Yet to Recruit				1

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	2	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	94	0	0	0	94
	Female	92	0	0	0	92
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	13	10	12	7
	Female	11	2	1	5
	Others	0	0	0	0
ST	Male	15	16	6	6
	Female	3	3	5	10
	Others	0	0	0	0
OBC	Male	41	28	42	47
	Female	16	12	13	12
	Others	0	0	0	0
General	Male	25	15	33	21
	Female	30	30	39	49
	Others	0	0	0	0
Others	Male	14	7	6	13
	Female	0	4	4	5
	Others	0	0	0	0
<b>Total</b>		<b>168</b>	<b>127</b>	<b>161</b>	<b>175</b>

## Extended Profile

### 1 Program

#### 1.1

**Number of courses offered by the institution across all programs during the last five years**

<b>Response: 145</b>	File Description	Document
	Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### 1.2

**Number of programs offered year-wise for last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	01

### 2 Students

#### 2.1

**Number of students year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
175	161	127	168	123

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
187	187	187	187	187

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

**2.3****Number of outgoing / final year students year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
23	19	6	14	6
File Description		Document		
Institutional Data in Prescribed Format		<a href="#">View Document</a>		

**3 Teachers****3.1****Number of full time teachers year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
5	5	5	1	1
File Description		Document		
Institutional Data in Prescribed Format		<a href="#">View Document</a>		

**3.2****Number of sanctioned posts year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	6	6	6
File Description		Document		
Institutional Data in Prescribed Format		<a href="#">View Document</a>		

**4 Institution****4.1****Total number of classrooms and seminar halls****Response: 4****4.2****Number of computers**

**Response: 5****4.3****Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
496211	255942	234923	223666	238362

NAAC



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

As per work loaded a departmentwise & facultywise teaching and practical time table is made and teachers prepared his semesterwise individual time table and it is displayed for students & respective staff. The teacher use latest methods of teaching and internal work assigned to student & got completed in given time. The college organized individual & together co-curricular and extra curricular activities. The activities include Quiz, Debate, Class Seminar, Guest Lecturs etc. Staff arrival and departure & scrutinized through biometric sytem.

IQAC has an important role to play in the implementation of curricular, cocurricular and extra curricular activities of all. The academic calendar is completed for the whole college inclusive of the above mentioned activities. Most of the teaching staff of our college are doctorate. The head of the department conduct department level meetings regularly and discuss the completion of syllabus and other activities. All these take effect after the approval from principal through IQAC.

Academic diary was issued by the college to every staff member within contents

Faculty profile

Individual timetable

Leave record

Teaching plan

Daily teaching record

Details of lecture complete

Syllabus completion record

##### 1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

##### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 29.41

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

**Response:** 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

### 1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

**Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 1

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Response:**

Kewalramji Harde Mahavidyalaya has been working for the development of students. Our college arranges various programs related to gender equality sustainability human values and ethics. Students are being engaged in the various activities such as tree plantation, say no plastic, voter awareness programme, Saksharta Mission, digital India, Beti Bachao, Swachh Bharat Abhiyan, Anti Drug Campaigning etc. Every year our college planted trees in our college campus, student as well as faculty participate in this program, say no plastic our college student had taken initiative for creating awareness about 'No Use Plastic' and also our college student had taken initiative for anti drug campaign meaning against tobacco and drinks with the collaboration of government NGO search foundation every year by rally, street play & survey etc. Environmental & sustainability is a meyor issue and challenge. It is covered in second year of all programs & it is copulsory to all students. Subject includes various chapters related to environmental science. A special 7 days residential camp conduct by the NSS department to understand the prevailing problems like cleanliness and hygiene awareness, and social issues among adopted village Wagdara. Ragging is strictly prohibited in our college. We feel proud that our students are not included in ragging or harassment gender discrimination or racism. We provide industrial visit of our local area for getting practical knowledge from field visit & syllabus related projects. The students prepare a separate project on environment as a part of their syllabus.

File Description	Document
Any Additional Information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

<b>1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years</b>	
<b>Response: 1</b>	
1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years	
Response: 1	
File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>1.3.3 Percentage of students undertaking field projects / internships</b>	
<b>Response: 82.29</b>	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 141	
File Description	Document
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

<b>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</b>	
<b>Response: D. Any 1 of the above</b>	
File Description	Document
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:**

**Response:** E. Feedback not collected

File Description	Document
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 41.89

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
175	161	127	168	123

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
360	360	360	360	360

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per

**applicable reservation policy during the last five years****Response:** 51.02

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
105	89	82	113	88

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The learning levels of learners are decided by considering the performance of the students in the previous examination and through classroom interaction and subsequent discussion with the students. The faculty members identify the learning ability of students and categorise them into advanced learner and slow learners after which the college try to bridge the gap between advance and slow learners by adopting various means.

The institution access the learning levels of the students after admission the following criteria as follows students are assessed at the time of admission on the basis of marks and entry level by the admission committee. The guidance and counselling all the faculty members one to one help of students for motivation in advance learning. Subject teacher also assess to knowledge and skill enhancing interaction them the students of the college are from different sections of the society mostly are related from backward section for creating knowledge gap.

**2.2.2 Student - Full time teacher ratio****Response:** 35:1**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 0.57

2.2.3.1 Number of differently abled students on rolls

Response: 1

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

College consider students as their important stakeholder the entire academic process of planning delivery of curricular and assessment is designed to be student centric teaching is prompted by ensuring classroom environment to be learner friendly skills oriented aiming to develop their personality communication skill to make them competition. Today's world of competition entire campus is having Wi-Fi facility to make available e-resources of learners. One class room is equipped with LCD projection system. The classroom environment is kept conducive to make learners feel free to share their ideas and from a healthy discussion advanced information is given about topics to be taught in the next class so that the student can come prepared for active discussion with teacher by allotting first 5 to 7 minutes of the lecture to revise the content covered in the last lecture by asking some questions to check the understanding of the students and to develop a link for the topic of current lecture. Any doubts rise by learners clarified by re explaining the topic at a level where student can grasp that topic more easily. Critical thinking of learners is developed by asking them questions related to topic during the lecture. Faculty is encouraged to develop new experiments beyond syllabus. Guest lectures by eminent expert from academia are organised.

Library facilities help students in self learning process. Group discussion, class seminar, paper presentation of the students are regularly organised in the college.

By these activities the learner acquires knowledge of the topic from reading and browsing the library and then writes the paper developing references, writing & speaking skills. Lectures, group discussions, seminars, field visits are used by the faculty members to enhance skills. Faculty member provided his own notes related to syllabus & distributed in the students as a reference material. Some students are at risk of drop out due to family problems in such case, faculty members pay special attention to such students through counselling under mentor scheme with their parents. At some time our faculty members visited to student's home for discussion with their parents related to concerning problems.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.



**Response:** 100

#### 2.3.2.1 Number of teachers using ICT

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 175:4

##### 2.3.3.1 Number of mentors

Response: 4

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

In line with vision of the college, various efforts are taken in the academic and supporting activities of the college. The college takes the following steps to critical thinking, creativity temper among the students to transform them into lifelong learners and innovators. The college has provided a good infrastructure facility to all the students. The college motivate students to participate in various debate competitions organised by the college, university and various level etc. Using Power Point presentation, online demonstration, video, e-resources, group discussion, role plays etc., have helped students substantially towards themselves with new teaching learning process. College invites interpreter social worker, subject expert and eminent personalities to share their success stories with students. Learning power of students is continuously monitored through analysing performance outcomes through internal examinations, quiz, debates, group discussion etc. Guest lectures, field visit & workshops are organised to develop practical knowledge.

The teachers allow the students to comment on various current issues, problems, situations and possible solutions. It is done through debates and various related activities. Engagement in various cultural programs, participation and organising of programs like fresher's day, annual social gathering and other similar events, enhance the student ability. Workshop on carrier habits, carrier developing, law awareness, gender equity, conducted by the college.

#### **Experimental learning techniques**

With the regular classroom lectures the teachers used the following experimental learning techniques to give the students hands on experience. Value added courses are also conducted by physical

education department. Students are encouraged to participate in various inter college competitions. Students are given various responsibilities to enhance their leadership skill. Students are given opportunities to conduct and organise various activities. The college inculcates in students an awareness of their social responsibilities with several outreach programs like visit to orphanages like Markanda devasthan, cleanliness drive, voter awareness programme, AIDS awareness programme, Say No plastic campaign etc. through NSS.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 56.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 36

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	0	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 22.68

## 2.4.3.1 Total experience of full-time teachers

Response: 113.4

**File Description****Document**

Any additional information

[View Document](#)**2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years****Response:** 0

## 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description****Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 0

## 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description****Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms**

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### Response:

The present syllabus has scope for assessment and evaluation of students through internal assessment. The University has given certain norms which the teacher can evaluate the student internally. At present the University has allowed 20% of the marks to be decided through internal assessment. Students are required to complete prescribed assessment in choice based credit system.

#### At institutional level:

Continuous internal evaluation is in place at the college level. The teacher's discuss the problem areas and assist the students to come up to the required level with the help of regular class test and assignments. The teacher decides the ranges of marks for awarding grades on certain basis. The teacher shows the marks and grades to the students before submitting the same to the respective head of the department. The system of evaluation is adequate and comprehensive so as to measure different type of skills. Student seminars are arranged as well as the academic calendar is followed. Examination committee prepares the internal examination time table and sitting arrangement for the students. The marks scored in internal examination are displayed on notice board and the internal marks for their final examination are also shown to students. Internal assessment record are prepared and sent to the university. The university periodically announces the dates of final examination and timetable is communicated to all the staff and students via circulars and display on the notice board. The university examination results are declared by university on their website. Student can view their results on university website, university examination report cards of the students are issued by the university to college, which is then distributed to the students.

#### Examination reforms for undergraduate course:

College follows all the rules and regulations time to time framed by the university. Semester pattern is implemented for F.Y. B.Com., S.Y. B.Com., and TY B.Com. College also follows the same guidelines for conducting internal and external examinations as per the guidelines of university examination.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

#### Response:

There is an internal assessment system at the B.Com. First, Second and Third year students each semester. Under this internal work as per University guidelines is given to the student. The internal work material is shown to the student. Then the marks uploaded on the university portal. Thus the internal assessment system is fully transparent and this process is repeated in each semester.

Efforts are taken by the institute authority to have transparency in the internal assessment through the examination. Faculty of the college maintains the record of internal examination. The students are inspired

for better performance in future examination and encourage them to study with loyalty and faithfulness. For conducting internal test, college strictly follow and practices the guidelines of the university. The faculty assigns tasks as homework for the students through their presentation in seminar, they also evaluate the academic development of the students.

Students have been given ample opportunities to discuss issues regarding test performance with the concern teacher. While performing internal assessment weightage is given for behaviour aspect and independent learning. Attendance of the students is displayed on the notice board.

In mentorship activity parents are communicated as well as student gets counselling from specific mentor or subject teacher if performance is less. This helps the students and parents to ensure their attendance and progress. The parents are requested to meet the teachers, head of the department to discuss the progress of the student in the academic matters. The teacher conduct test, seminars, assignments and project work as expected and directed by the University within time and maintain the record of all the activities and communicate the performance of therein to the students the college maintains complete transparency in the internal assessment of student.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

The college has a well organised mechanism for redressal of examination related grievances. The student can approach the teachers, head of the department and principal to redress the examination related grievances as per the requirement and jurisdiction of the grievances. The internal examination evaluation is also done by respective subject teacher. The college has formed student grievance redressal committee which look after any complaints of students related to academic or examination issues, for redressal of grievances with reference to evaluation. Students have free admittance to concern subject teacher or head of the department. At the university level the office of the controller of examination works as the mechanism for redressal of grievances regarding evaluation.

The student grievance committee forward the students exam related complaint to university C.O.E. through proper channel. For university examination, students can apply for photocopy answer paper. Student can also apply for revaluation of answer paper to the controller of examination of University as per the norms.

#### **Internal Examinations:**

For the term end examinations and internal examinations the students are shown the answer sheet to justify the marks scored. The students can contest the evaluation. Parents are also involved in the process of sharing the progress of their ward during the meetings with the parents at the time of parents meeting and home visit.

#### **University Examination:**

Students can obtain photocopy of the answer sheets from University on request. Students who are not

satisfied with their marks at the University examination can apply for revaluation reassessment to the university. The students whose marks are not entered or incorrectly entered due to oversight in the university mark list the college sends a photocopy of the mark sheet as prepared by the teacher with an application to rectify the error at the university level.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

##### Response:

In conduct CIE the institution strictly follow academic calendar. The HOD of the department prepare academic calendar in the beginning of the session only and forwards it for the approval from IQAC. With or without suggestion of IQAC approves it committee implements the calendar properly. Result are prepared faculty wise. To clear the mistakes made by them students are given answer book. For the improvement of the writing in particular subjects are given instructions. Under the semester pattern there is a provision of 20% internal marking proper evaluation is down and the respective faculty allots internal marks.

## 2.6 Student Performance and Learning Outcomes

#### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

##### Response:

Program outcome are displayed on the notice board at the time of counselling for admission process. Program outcome are conveyed to the student at the beginning of every academic year. Every subject teacher convey course outcome introductory lecture of respective subject. The college has clearly specified the learning outcomes for its program on college website. Every course has specific set of objective which is approved by the board of study of the Gondwana University Gadchiroli. The copies of the syllabus are kept in the college library for students. The students are made aware of the learning outcomes through the principles address in the beginning of the academic year. The faculty of every subject explains course objective evaluation pattern marking scheme etc to the students.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are

**evaluated by the institution****Response:**

The program outcome are measured over a period of time through performance of students in the role play in various activities where they get involved in. Students of the college are involved in curricular, co-curricular and extracurricular activities through NSS, Student Development and through different committees. Students organised annual social gathering, annual sport meet and other cultural program. Students organise variety of programs in the course of the year including seminar, fresher's day, cultural day, competitions, farewell functions etc.

Program specific outcome are measured through both academic and non academic performance of the students. The performance of the student in the internal and external examination, in the assignments, participation in class activities, role in departmental activities are some of the means by which program specific outcomes are measured. Students are also encouraged to take part in competitions, seminars and conferences etc. Their performance within and outside the college in the various academic events provide another index of their learning levels. Course outcome are measured through the performance of the student in the class, internal evaluation and external evaluation. Students are measured continuously based on the in regularity, participation in class discussion, their answer to questions asked by the teacher and the overall quality of their conduct. Their performance in the internal examination provides the initial indication of their learning outcome. Teachers provide critical inputs to the students on the basis of this performance. Does they are help to improve their performance in the external examination.

**2.6.3 Average pass percentage of Students****Response:** 85.19

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 23

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 27

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.74

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

There is no separate incubation centre but the college is planning to form incubation centre to develop research culture and scientific temper and attitude among students. The college has a research committee which motivate the staff members to participate in research activity and also our faculty encourage the students for participating in course related research activities. The idea behind this is to inculcate research culture among students for example every year our student participate in inter collegiate research competition 'Avishkar' organised by Gondwana University Gadchiroli. Students are encouraged by teacher for conducting attending and presenting their papers in class seminar & others various level seminars. The college provides the facility and infrastructure in terms of library resources and internet access. In the



library from 2018-19 internet browsing facility is provided for students.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

#### File Description

#### Document

List of workshops/seminars during the last 5 years

[View Document](#)

## 3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** No

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0.68

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	5	1	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 2.35

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

**Response:**

The extension and outreach activity of the college is carried out under the NSS unit which was established in the academic year 2010-11. The unit was started with the strength of 50 students. The vision of the unit is to develop the awareness of social responsibility and good citizenship of the society. So as to maintain the socio economic balance in the society for effective social work. The institute has made the collaboration with NGO's, Tahsil office, Search Foundation, Nagar Panchayat, Chamorshi, Police Station Chamorshi, college conducted different social extension activities such as Stop Addiction, Aids Rally, Voter Awareness Rally, Street play, Saksharta Mission, Saksharta Survey, Social Economic Status Survey. The college motivate the students for participation in NSS through such type of activity. The students get an opportunity to learn about the daily struggle of the villagers and they become socially responsible and also develop the leadership abilities, developing self confidence, mutual understanding, group life experience, cooperation team building activities, speech practices, service mentality, national integration, communal harmony, interaction with the villagers of all castes creed and sex and finally active participation in cultural activities. In extension activities the villagers are apprised in advance through the

local leaders of the adopted village Wagdara. This village is adopted by college from 2016-17 to onwards.

The leaders and gram Panchayat member tell the people how important the program is for the locality and ask them to full co-operate with the college team thus they are mentally prepare and look forward to the importans and extend their full cooperation for the cultural programs also. The villagers are invited which they accept and present themselves at the programs. We are actively participates in programs of daru tambaku Sevan survey collaboration with the Search Foundation from last 4 years and our NSS unit time to time conducting various programs which was circulated by government of Maharashtra, government of India. The extension activities of the college help to establish better communication between the institute and the community.

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response:** 20

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	5	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response:** 29

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	8	8	1	1

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 1.65

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	8	2	0	0

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 2

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 0**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The college is situated on Chamorshi-Mul main road 1.5 kilometre away from the Chamorshi city. The college campus is eco and user friendly. The Institution is located in the Gadchiroli district at Chamorshi. This whole area is tribal and naxal affected. The total non agriculture land of the college is 1.5 acres. This land institution has utilised for construction work and for playground proper playground.

The college has eco and user friendly base.

- 1) Classrooms - 03
- 2) ICT Classroom - 01
- 3) Multipurpose hall - 01
- 4) Principal cabin - 01
- 5) Administrative office - 01
- 6) Ladies common room with separate toilet - 01
- 7) Staff room
- 8) NSS room
- 9) Physical Department & Sports room
- 10) Library with reading compartment
- 11) Examination department room
- 12) IQAC room
- 13) Counselling room - 01
- 14) Sick room - 01

24 hour water supplied for maintaining the cleanliness.

Five computers which are used for internet access and administrative prospective

1 LCD projector for teaching learning process

Water purification for drinking water

Xerox machine for students and administrative purpose

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities**

**Response:**

The college has adequate playground for outdoor games. The playground of the college is having Volleyball, Kabaddi and Kho-Kho and athletics events. The college participates in the sports activities of Gondwana University Gadchiroli every year. The college has a spacious multipurpose hall for indoor games like Carrom, Chess and Yoga events and also various cultural and co curricular activities are held

regularly as per the guidelines of Gondwana university Gadchiroli. The college forms student council every year by the guidelines of affiliating university. Main objectives of this council are to improve academic, co-curricular, cultural and extra-curricular activities to develop leadership qualities, event management etc. among the students. Several activities like social gathering, sports meet, Annual Day celebration, freshers day, Independence day and Republic Day celebrations. Other cultural activities like group song, patriotic song etc. are organised by the college which is supported by the student council. The college has one physical director to look after all the sports activities.

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 25

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

**Response:** 1

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
any additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 26.81

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
200000	25000	20000	75000	100000

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The college library has enough number of textbooks. There are 5 daily newspaper. That is one of English, One Hindi and remaining is Marathi. And one weekly newspaper related to employment. The library advisory committee consisting Principal, Librarian & Coordinator is constituted which addresses pertaining to library. Library also provided five computers for e-resources from 2017. So that the students can access study materials. 30 students seating capacity for reading is also provided in the library. Books of competitive exams provided to the students. The library is accessible for students and staff from 8:00 a.m. to 4:00 p.m.

**4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment****Response:**

The library has a good collection of books. As this college is situated in economically backward tribal and Naxal affected area, many students are cannot afford to buy books. They completely depend on the college library for their studies. Apart from the academic books, there are many books which are useful for competitive exam purposes. Many regional books on literature and poetry are available in the library.

The college library has enough number of textbooks. There are 5 daily newspaper. That is one of English, One Hindi and remaining is Marathi. And one weekly newspaper related to employment. The library advisory committee consisting Principal, Librarian & Coordinator is constituted which addresses pertaining to library. Library also provided five computers for e-resources from 2017. So that the students can access study materials. 30 students seating capacity for reading is also provided in the library. Books of competitive exams provided to the students. The library is accessible for students and staff from 8:00 a.m. to 4:00 p.m.

**4.2.3 Does the institution have the following:**

- 1.e-journals**
- 2.e-ShodhSindhu**
- 3.Shodhganga Membership**
- 4.e-books**
- 5.Databases**

**Response:** E. None of the above

<b>File Description</b>	<b>Document</b>
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>



**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)****Response:** 0.24**4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0.37610	0.17703	0.14547	0.16892	0.32084

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library****Response:** No**4.2.6 Percentage per day usage of library by teachers and students****Response:** 11.11**4.2.6.1 Average number of teachers and students using library per day over last one year****Response:** 20**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The College provides necessary training to the users through the ICT committee. Internet connected computers for the students and teachers and computer terminals where the pen drives are required to be connected, have been installed with the antivirus software.

The institution is sure to update its IT facility it has Wi-Fi connectivity and the faculty members and students are allowed to access to the internet

ICT classroom -01

LAN -OFFICE, library

PC CONFIGARATION DETAILS OF -8 COMPUTER

RAM 2.00GB

MONITOR - 8

PROCESSOR - Intel (R) Core  
INTERNAL GRAPHICS  
JIO ROUTER

#### 4.3.2 Student - Computer ratio

**Response:** 35:1

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**Response:** <5 MBPS

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 0

##### 4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.93	2.53	2.32	2.22	2.37

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

Yes, the college has well established mechanism for the maintenance and up-keeping of infrastructural facilities and equipment the need of regular maintenance and upkeep are proposed by the college development committee chaired by the principal. The committee deals with issues like of planning for infrastructure up gradation repairs and maintenance of the facility. Regular infrastructural development repairs and maintenance activities are assigned to the parent organisation. The budgetary provisions proposed for maintenance of infrastructure are discussed in LMC / CDC meetings. Regular overview of maintenance of building, classrooms and other physical infrastructure is done. Electric fittings are regularly checked and replace whenever necessary for services like cleaning, security, gardening etc. Our 4th class staff maintains the all things. Parent organisation has provided furniture including desk, benches, tables, cupboard and chairs. They are repair regularly to ensure their optimal use. Classroom has fans, tube light, electrical fixtures and LCD projector are maintained and repair by electrician whenever necessary. The fire safety equipment is checked regularly. All the computers and printers in the college check by computer technician for maintenance of system and software. College rents railwire broadband facility for smooth and fast communication. The college provides drinking water from central R.O. water system. Cleaning of water tanks maintenance of R.O. system is done periodically.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 44.13

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
141	79	61	24	44

#### File Description

#### Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses

**7. Yoga and meditation****8. Personal Counselling****Response:** C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years****Response:** 47.38

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
163	130	80	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years****Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 34.15

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	5	2	5	4

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 39.13

#### 5.2.2.1 Number of outgoing students progressing to higher education

Response: 9

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

#### 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 2

#### 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

The student council is formed under the aegis of board of student development earlier board of Student welfare Gondwana University Gadchiroli. The college has an active student council formed as per the guidelines given by the Gondwana University Gadchiroli. The student council is established every year during the first term of new academic year. The university representative UR is elected from amongst the class representative CR although the student council was not constituted as per Maharashtra ordinance XXV of 2016 for the academic year 15-16 to till date. The college has its own student council in place one sport representative, one cultural representative, one NSS representative, two ladies representative, one form reserved category. The college secretary, a representative due to university is selected/ elected either unanimously or by voting method from amongst hence member of student council. The students represented council body arranges and celebrates various cultural program in the college, that setup a socio-cultural bridge with the local community. The college secretary and other member of student council take active participation in all the activities of the institution. Student council provide a platform to student for co-curricular and extracurricular activities. The active involvement of the class representatives motivates the student to participate in the programmes undertaken by time to time in the college and ensure maximum participation of student. Each representative can be a member of more than one activity committee, either academic or administrative or culture.

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

#### Response: 11

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
17	16	16	3	3



File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

Yes, the alumni committee of the college started from the academic session 2016-17 onwards. It is one of the important stakeholder that helps in the growth of the institution. Every year a feedback from is circulated among alumni and their valuable suggestions are taken into consideration. The alumni committee provides an open platform for the former students, current students, teachers and non teaching staff to exchange view on several aspects related to the development of the college. The alumni committee has always been support as would be required by the college authority and further organising different college activities.

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 3

#### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	0

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

**VISION:**

Kewalramji Harde Mahavidyalaya Chamorshi Dist. Gadchiroli established in a rural, undeveloped and remote area with an aim “COMMERCE EDUCATION” to all the students belong from this unexposed area. Whose students can learn, think and develop themselves as strong competitor and ready to face all challenges of life.

**MISSION:**

To spread and percolate “Excellence in Education” among the socially and economically deprived people of this rural and backward area. Institute has strong commitment with students to understands for their “All around development” to compete themselves not only for employment, but also will be able to understand their role and responsibilities towards family, society & nation.

Our mission is to offer traditional conventional and innovative education environment for creating competencies and to improve the quality of life of people to education. We are committed to develop social responsibility among the students from all backgrounds towards socio economic growth of ruler area. The Yashodeep Sanstha Gadchiroli established this college in ruler area in a small village Chamorshi on order to bridge the gap between tribal, rural, urban sector and also to create awareness among the students for the need to be overall development through education. Thus Yashodeep Sanstha Gadchiroli established Kewalramji Harde Mahavidyalaya Chamorshi in the year 2010 for this purpose only.

The governance of the college is democratic transparent. The college is governed according to the rules and regulations of the UGC, state government and affiliating university. The Maharashtra public university act 2016, the statues and ordinance made under it are followed in governing the college. There is duly constituted college development committee under Maharashtra public university act 2016 (previously known as local management committee) the development concern and general policies are define in the meeting of college development committee and communicated to staff members through the staff meetings. The teachers are involved in various committees and necessary advisory is given to teachers for conducting programs. The principal is the front runner of the college and take responsibility for all administrative and academic activities. The principal holds regular meetings with staff and IQAC for effective implementation of various decisions. The progress of the teaching learning and other academic events are monitored through feedback from students, parents, alumni and take necessary action.

The college has alumni committee for the development of the student community. The teacher and non teaching staff members are included in college development committee. The duty leave sanction by the college to faculty for participating in seminars, workshops and conferences. The principal of the college sends the non teaching staff members for attending the seminars, workshops and meetings organised by the university or joint director office of Nagpur division, Nagpur. The college is functioning

on grant in aid basis. Only the hundred percent salary grants received from state government of Maharashtra. No other non salary grant is issued.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Response:

The college has decentralization of authority and participative management in its day to day operations. We have formed more than 13 committees including teaching and non teaching staff to look after various curricular, co-curricular and extracurricular activities. Principal of the institution has the responsibility of academic and administrative development, with this objective principal has supported to academic incharge and other administrative staff down the line. Respective department heads have given liberty and responsibility for overall working and smooth functioning of their departments. Many of the process is in academic and administration that where centralised earlier are being now decentralized. The management has empowered the IQAC to take decision related to curricular, co-curricular and extracurricular activities. This has resulted in the CDC, IQAC, principal, head of the department and faculty taking autonomous decisions at their level for accomplishing the set goals because of this decentralization there is increasing the overall quality and effectiveness of the system and at the same time empowering and strengthening the capacities of the various branches of administration IQAC play a vital role In management of academic events organised in the college students actively participate in various activities.

List of committees:

1. Admission Committee
2. Time Table Committee
3. Examination Committee
4. Library Advisory Committee
5. Games & sports Committee
6. Cultural Activity Committee
7. NSS Advisory Committee
8. Anti Ragging Committee
9. Student Welfare & Development Committee
10. Alumni Committee

11. Internal Complaint Committee
12. Grievance & Redressal Committee
13. IQAC Committee
14. RTI Committee

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### **Response:**

#### **VISION:**

Kewalramji Harde Mahavidyalaya Chamorshi Dist. Gadchiroli established in a rural, undeveloped and remote area with an aim “COMMERCE EDUCATION” to all the students belong from this unexposed area. Whose students can learn, think and develop themselves as strong competitor and ready to face all challenges of life.

#### **MISSION:**

To spread and percolate “Excellence in Education” among the socially and economically deprived people of this rural and backward area. Institute has strong commitment with students to understands for their “All around development” to compete themselves not only for employment, but also will be able to understand their role and responsibilities towards family, society & nation.

College executed the plan of digitalization of administration at many levels which include admission, maintenance of fee records and accounts, examinations, library and biometric attendance.

#### **Digitalization of administration**

##### **Admission-**

The admission is online through university website. This enables to organise student data systematically. The database is further use in issuing identity cards, library cards, application for scholarship and eligibility

##### **Fee records-**

The student database is useful in maintaining the fee records and disbursement of scholarships from government.

##### **Examination-**

The feeling of examination forms is online and college provides necessary facility for the same. The database is used for downloading the hall tickets in the college. University questions papers are received online.

#### **Biometric attendance-**

Working hours of teaching and non teaching staff is monitored through biometric attendance system.

#### **Classroom-**

One classroom has LCD projector.

#### **Diaries-**

Teachers maintain their daily teaching plan using the teacher diary.

#### **Wi-Fi-**

The college campus have secure Wi-Fi enable with speed of 10 mbps. Students and staff are given an option of getting a secure Wi-Fi connection on their laptops, tablet and smart phones. Communication is extensively through emails and What's app group.

#### **Website-**

The college has a dynamic website with unique features of providing administrative access to all departments. The updates and announcements are made on regular basis.

### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

#### **Response:**

Service rules, procedures, recruitment, promotional policies are formed by UGC and state government. Grievance redressal mechanism is also prescribed by the state government. These rules, procedures and mechanism strictly followed by the college. College development committee, library committee, internal complaint committee, anti ragging committee, committee under RTI and other statutory communities are formed and they are functional.

1. The college has governing council. The structure is as follows President, Vice President, Secretary, Joint Secretary, Treasure & two members. Tenure of governing council is 5 years.
2. Local Management Committee (LMC), it is established and committee has 6 members. President of governing council work as a chairman of LMC where as the principal is secretary. LMC/CDC is reconstituted after 5 year. As per new University rules effective from March, 2016. Local Management Committee (LMC) is reconstituted as College Development Committee (CDC) which additionally includes student representative and Alumni representative.

3. Principal of college as chief administrative officer and is supported by finance and accounts and senior clerk to look after various administrative activities.
4. Service rules are formed by governing council. The activity and behaviour of employees are governed by service rules. The college has established various systematic policies.

1. Increment to non teaching staff
2. Promotions
3. Punishment and discipline.
4. Registration of grievance
5. Recruitment

### 6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

**Response:** C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

Effectiveness of various committees. The college has constituted different committees for maintenance of discipline, enhancement of academic standards and improvement of academic culture these communities are -

1. Admission Committee
2. Time Table Committee
3. Examination Committee

4. Library Advisory Committee
5. Games & sports Committee
6. Cultural Activity Committee
7. NSS Advisory Committee
8. Anti Ragging Committee
9. Student Welfare & Development Committee
10. Alumni Committee
11. Internal Complaint Committee
12. Grievance & Redressal Committee
13. IQAC Committee
14. RTI Committee

#### **IQAC Committee**

The committee meets a regular manner to discuss various issues of relevance. The constituent of committee is as follows. The management always encourage and support the involvement of the staff in the improvement of the effectiveness and efficiency of the institutional process. The management through the head of the institution involved the staff members in various activities related to the development of the college. The staff members are involved in various committees in a constitutional way such as Student Welfare & Development Committee, Admission Committee and Examination Committee etc. At the departmental level head of the department monitors the internal affairs of the department.

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

##### **Response:**

The organisational effectiveness depends upon some measures. Welfare of teaching and non teaching staff is one of them. The entire system of college applies a centralised system. The governing body of the management is the head authority responsible for operating welfare scheme in the college. Various welfare schemes are as under GPF, DCPS, Life Insurance Scheme (LIC), Medical Reimbursement, Loan against provident fund balance and medical leaves etc. Loan facility is available from Shikshak and Shikshakettar Karmachari Sahakari Patsanstha Chandrapur for teaching and non teaching staff. The college management also offers a democratic setup of environment for betterment of HRA resources. Casual leaves for 8 days and earn leave system are also applied for such purpose.



**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years****Response: 0**

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description****Document**

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

**6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response: 0.2**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

**File Description****Document**

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

Any additional information

[View Document](#)

**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years****Response: 16**

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

A system for regular assessment of teaching and non teaching staff is in place.

#### API forms-

Academic performance indicator API of each staff member is validated by IQAC according to the prescribed norms of the UGC. The API is filled in by the staff, verified by the IQAC and when the staff member is eligible for career advancement scheme and fulfil all prescribed conditions the IQAC recommended the case to the university through the principal. Performance based appraisal system forms are screened for such staff members and validated by the IQAC. The subsequent promotion is through a procedure of verification of scores recommendation by the management and personal interviews by a panel constituted as per university norms. The committee forward the case to the joint director higher education government of Maharashtra for pay and grade fixation. The IQAC maintains the personal files of non teaching staff members.

#### Confidential Reports-

Confidential report of each faculty is submitted by the head of the department to the principal. The same is recorded in personal file.

#### Department Assessment-

The result of particular subject is an indicator to evaluate the performance of the faculty. Subject wise result analysis is done after the results are declared.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The college conducts its financial audit regularly. The college has its external financial audit mechanism. The accounts of institution are subjected to audit by certified external chartered accountant. The appointment of external auditor is made every year by the management. External auditor is continuously checking and keeping the records of accounts. A review is taken to understand and minimize errors while preparing financial statements. Mr. S. G. Kamde was appointed as the external financial auditor since the last 5 years. Last financial audit was carried out in the month of July, 2019. There were no irregularities and any audit objections found by external auditor.

#### **6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

#### **6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

The central administration always maintains transparency in matters related with finance. Annual budget is prepared and is place in the meeting of college development committee for approval. When there is a need for any expenditure incurred on any item, a proper demand in writing is made to the principal by the person concerned. The principal verify the proposal and directs the department or official concert to invite quotations of reputed concern as per provision laid by the management. All transactions are done through cheques.

### **6.5 Internal Quality Assurance System**

#### **6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

Yes, the IQAC is consistently contributing for the enhancement of quality culture in college. The IQAC committee has been formed by the college on 27/02/2017 as per the norms prescribed by the NAAC. The IQAC is actively contributing in developing quality awareness in the entire college. The management has taken initiative to facilitate the development and quality improvement of the college. All the decisions taken by the IQAC are forward to the management for approval. The management replies with necessary improvements with respect to feasibility and possibility of implementation of quality enhancing procedures. The IQAC is working effectively for the overall quality improvement of the process system. The IQAC formed various student activity committees.

### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

#### **Response:**

Teaching learning process structure is reviewed through institutional mechanism formed by IQAC

#### **Structure for review of teaching learning process:**

Principal hold the meeting and HOD regularly review the proper implementation of academic curriculum set at the starting of academic year. HOD regularly discusses the staff members in order to review progress and performance of department. Minor issues are discussed and solved at department level, where as major points are discussed with the principal to academic incharge, a teaching diary and attendance diary is maintained by which faculty as a matter of record.

#### **Methodology:**

The review of teaching learning is done in the following manner.

Teaching plan preparation by faculties based on academic calendar and personal time table at the beginning of every academic year. Time table allocation is done. Implementations of mentor scheme for improvement of teacher student interaction. Result analysis at the end of each examination. Student feedback in each academic year.

#### **Outcome:**

Academic calendar plans the smooth schedule for the complete semester for effective teaching learning process. The teaching plan help the teacher in organising their time leading to timely completion of curriculum and conducting test as planned. This has lead to improvement of results based on the student feedback. Necessary actions are suggested to concern faculties. Use of digital teaching techniques like PowerPoint, videos to improve the teaching quality. Mentor scheme helps students to discuss and attend the personal traits in the learning through individual discussion with mentors. The student learning outcomes are discuss with respective subject teacher and necessary action are taken in order to improve the learning ability of student with serious issues.

#### **Two examples of institutional reviews:**

**1. Continuous Internal Evaluation:**

The IQAC has design a mechanism to improve the performance of the student through continuous internal evaluation method which includes unit test, assignments which is continuously undertaken by every faculty for respective subject taught by them. The head of the department is monitoring all the activities related with continuous internal evaluation and suggest the faculty members to make necessary changes.

**2. Remedial classes:**

The initiative is undertaken by the IQAC based on the category of student as slow learners and advanced learner. The subject teacher identify student in this categories and accordingly they take remedial lecture for slow learners and for advanced learners. The method used to categorise these students is based on internal examinations. A separate schedule is prepared for these students either before or after regular schedule or on Sunday. The faculty motivate the student as well as measure the improvement occurred.

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**

**Response:** 2.2

**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	3	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**Response:** E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

#### Response:

The college is now undergoing first cycle of accreditation in the current year. The IQAC was established in 2017. IQAC take regular reviews of academic and administrative functioning of the college through meetings with staff members & administrative staff. The decision taken in such meetings are implemented for quality enhancement.

#### 1. The IT facility:

The IT facilities include one ICT Class Room.

Started College website

Wi-Fi made available to staff and students.

Computers available for students

#### 2. Academic improvements:

MOU with the college for faculty exchange and academic purpose.

#### 3. Facility for differently abled:

Constructed ramp.

#### 4. Career counselling committee:

More programs to make student competitive.

#### 5. Extension activities:

Initiated extension activities.

NSS conducts various programs.

Active participation in National programs like Swachh Bharat, Beti bachao, Digital India, Single use plastic prohibition, voter awareness

#### 6. Administrative reforms

Install Xerox machine

Student friendly environment

### **7. Sports**

Participation and conducting various sports competitions.

Girls and boys participation in various development programs.

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Number of gender equity promotion programs organized by the institution during the last five years**

**Response:** 7

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	2	0	0

**File Description**

**Document**

List of gender equity promotion programs organized by the institution

[View Document](#)

**7.1.2**

**1. Institution shows gender sensitivity in providing facilities such as:**

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

**Response:**

The college as well as the parent organisation is very serious about our girls and boys security for which various measures are taken and monitored regularly.

**Safety and security:**

Safety of our students is our prime concern. The campus is continuously under CCTV surveillance taking continuous watch to give security and safety to all the students. The campus of college is covered by wall compound with main entrance gate there is only one gate for up and down is a very beneficial for security purpose. The college has its own dress code for students, non-teaching staff and teaching staff. First aid treatment facility by sport department.

**Counselling:**

College promotes a gender sensitivity environment by ensuring equal rights for girls and boys. Several campaigns for gender issues through NSS. We have a women harassment and prevention committee consisting of female that is secretary of our parent management so management directly touches with personal problems



of girls students beside it.

Anti ragging committee, discipline committee play important role in generating awareness and address gender related issues. Girls common room attach with washroom separately for also a security purpose of girls. Institute display the contact number of lady inspector Ku. Nisha Khobragade, API, Police Station, Chamorshi. Through the mentor scheme the counselling of every student is done.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 1396

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 1396

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:****Solid Waste Management**

The institute administration staff and student are very sensitive to kept campus clean and green. Special apart are taken by engaging NSS students & Class IV employees to collect wastage from college campus in a pit and burn it with its requirements. Plastic and glass waste are collected in separate pit and handover to local waste material collector dealers weekly for destroyed Liquid waste management. The Nagar Panchayat Chamorshi sanitation department provided cooperation regarding solid waste management. Liquid waste material coming from different washrooms are dropped in a separate area that area is situated far away from water sources.

**E-Waste Management**

E-waste in campus is destroyed carefully if any e-waste amount is negligible in our campus. E-waste such as computers, laptop, scanner, printer etc. are collected certainly and their disposal is taken care of by system department. Donate old workable electronic equipment to other organisation. Reuse of this equipment after slight modifications to the original functioning equipments are also done whenever possible. Empty toners, cartridge, outdated computers and electronic items are sold as scrap to ensure their safe recycling.

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.6 Rain water harvesting structures and utilization in the campus****Response:**

The college has been promoting and practicing the concept of rainwater harvesting as a technological solution that can be adopted as a measure to save water. The rainwater collection system comprise some of the catchment surface like rooftop of the college building downspouts, a part of the distribution system help to channel water from the catchment area to the storage area. The rooftop catchment area of the college main building the rainwater is collected in a large storage area through the pipe system. The harvested rain water used for recharging ground water level.

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**

- b) **Public Transport**
- c) **Pedestrian friendly roads**
  - **Plastic-free campus**
  - **Paperless office**
  - **Green landscaping with trees and plants**

**Response:**

**Energy conservation:**

Minimum consumption of energy is the saving factor of energy conservation in the campus. The notice near the switch boards are used to create awareness about power saving and safety. The staff and the students take care to switch off power supply when not required. The college building and classrooms are design in a such way that natural lighting and ventilation are provided. Save energy and save water boards have been displayed at all appropriate places.

**Efforts for carbon neutrality:**

College campus is eco friendly campus. In the college campus so many plants and trees are well maintained. This help in carbon neutrality. The college initiative for plantation programme to make green and eco friendly campus. The program has planted trees in campus every year with respect to state government massive tree plantation programme.

**Public transport:**

Students are encouraged to use public transport. Whenever possible most of the students use public transport system. That is ST Buses. Many students used bicycles as their mode of transport for the college.

**Plastic free campus:**

In the college refreshment is provided in paper cups and plates. Our college campus is strictly prohibited for single use plastic.

### **7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Response: 0**

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0.1350	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response:** 13

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	3	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

**Response: 13**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	3	0	0

**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff****Response: Yes**

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website****Response: Yes**

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations****Response: Yes**

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics****Response: No****7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 32

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	9	9	3	3

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

With great zeal the college organised national festival and birth / death anniversary of the great Indian personalities. National festivals are celebrated with enthusiasm. Our students are on a mission towards better India they come together breaking the boundaries of religion and caste. Various functions and activities are carried out to pay homage and respect to national leaders and founders of the country. These include celebration of independence day on 15th August and republic day on 26 January, Teachers day on 5th September, 14th april birth anniversary of Dr. B. R. Ambedkar, Constitution day, NSS day.

Our college organised the following programs throughout the session.

Sr.No.	Event/ Celebration of special days	Date	Program Coordinator
1	World Environment Day	5th June	Prof. G. G. Dandekar
2	IQAC meeting	10th June	Dr. M. M. Joshi

3	INTERNATIONAL YOGA DAY	21st June	Dr. M. M. Joshi
4	Tree Plantation Day	1st July	Prof. M. R. Sadawarte
5	College BOS formation	15th July	Dr. P. R. Naik
6	Dr.S. R. Ranganathan Birth Anniversary	9th August	Prof. M. R. Sadawarte
7	Independence Day	15th August	Dr. M. M. Joshi
8	Rajiv Gandhi Birth Anniversary, Sadbhavna Din	20th August	Prof. M. R. Sadawarte
9	National Sport Day	29th August	Dr. M. M. Joshi
10	Teachers Day	5th September	Prof. M. R. Sadawarte
11	International Literacy Day	8th September	Prof. M. R. Sadawarte
12	NSS Day	24th September	Dr. P. R. Naik
13	Gandhi Jayanti Non Violence Day	2th October	Prof. M. R. Sadawarte
14	Dr. APJ Abdul Kalam birth anniversary	15th October	Prof. M. R. Sadawarte
15	Constitution Day (Sanvidhan Din)	26th November	Prof. M. R. Sadawarte
16	Worlds AID's Day	1st December	Dr. P. R. Naik
17	Savitribai Phule Birth Anniversary	3rd January	Prof. M. R. Sadawarte
18	National Youth Day	12th January	Dr. M. M. Joshi
19	National Voter Day	25th January	Dr. P. R. Naik
20	Republic Day	26th January	Dr. M. M. Joshi
21	International Women's Day	12th March	Prof. M. R. Sadawarte
22	Dr. Ambedkar Jayanti	14th April	Prof. M. R. Sadawarte

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

#### Response:

College tries to maintain complete transparency in its academic, financial, administrative functions. Every activity of the college is plan with budget every year. The CDC and the IQAC consider the budget and then the concern coordinator can proceed with its annual activities. All staff members can execute these activities to the budgetary provision.

Budgetary and operational integrity is issued through the annual audit conducted by the external auditor.

The college has RTI committee. The Appellate officer of RTI committee is responsible for handling any RTI queries.

**For academic transparency:**

All circulars and notices regarding students, teaching staff and non teaching staff are circulated and displayed on the notice board. The information regarding courses, subject, eligibility, rules and regulation, admission procedure, fee structure, required documents, admission cancellation, discipline, scholarship are publish in the prospectus every year. Examination is conducted as for affiliating university norms and result of the examinations are displayed on notice board.

**For financial transparency:**

Considering the financial matters the parents organisation Yshodeep Sanstha Gadchiroli has appointed an external auditor Mr. S. G. Kambde who is experienced Chartered Accountant. The external auditor financial accounts and these audited statements are brought to the notice to all the concerned member of governing body. All the regarding of financial transaction is done through accounting standards.

**For administrative transparency:**

The admission is based on first come first serve basis according to allotted quota to reserve category for which norms are said by government of Maharashtra. The list of enrolled students displayed on notice board. The recruitment of faculty and all necessary procedures are practiced as per the guidelines set by UGC and Government of Maharashtra. The college has also filled DCF information on AISHE portal. The information regarding various committees of the college display on college website.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

**Response:**

**Best Practice - 1**

The title of the practice

Literacy awareness program

**Goal**

To educate the backward uneducated

Implementing a happy and easy e literacy program with the help of students

**Context**

Our college is located in Chamorshi tahsil in Gadchiroli district. As we discuss with the students from around 65 villages whom they come to our college. We noticed that there was a large number of illiterate men and women in their villages.

**Practice**

Where the matter came to the notice of the college with the help of the admitted students of the college on that basis. Survey were conducted to determine how much men and women are educated by visiting their home town. It thus how to get the large number of men and women were going thumbs in place of the



signature. In this connection with the help of the students regular program where held to make them educated and this program was implemented from 2017. It is of almost important that the college student attended the literacy awareness program without having out of the college and professors of college. Handmade proper agenda to make success this program

**Evidence of success**

Total of 56 boys and 68 girls from our college participated in the literacy campaign.

The literacy campaign was implemented in his villages around the college area.

This campaign was implemented in the real home of the uneducated people.

Problems encountered resources required.

Cooperation launcher in 49 villages 12 men and 112 women where educated through this mission

**Notes**

Students from B.Com. faculty participated in this campaign.

Do you dance and documents with photographs and record of campaigns have been recorded.

**Contact details:**

Name of the principal : Dr HP Banpurkar

Name of the Institution : Kewalramji Harde Mahavidyalaya Chamorshi

City: Chamorshi

Pin code- 442603

Website : [www.khmchamorshi.com](http://www.khmchamorshi.com)

**Best Practice - 2**

**1) Title of the practice**

Self employment motivation program

**2) Goal**

Encourage college students about self employment

**3) The context**

When conducting a family survey of student admitted to our college it was found that the maximum number of students was financially weak and their families financially and educational status was very poor.

**4) The practice**

The condition of our students family Is very serious and worrying when conducting a family financial educational survey of the admitted students of our college and the college faculty members make the visit to the students home. When we look at Chamorshi it was to be industrially backward so that it is very difficult for them to get a government job after obtaining B.Com. degree in such a situation. That is plagued by naxalism. Most of the students parents are illiterate and livelihood on the farm. In such cases it is our duty to provide proper guidance for direction to these students and to encourage these not to lose their self confidence. So while he was graduating, teaching him to look at self employment in a positive way would motivate him. We were successful in sending students to Chamorshi city as a business to remember.

**5) Evidence of success**

50 boys and 63 girls from our college participated in this self employment motivation program

In this campaign total of 65 business training coutres where collected.

## 7.3 Institutional Distinctiveness

### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Response:

7.1.3

Vision

Kewalramji Harde Mahavidyalaya Chamorshi Dist. Gadchiroli established in a rural, undeveloped and remote area with an aim “COMMERCE EDUCATION” to all the students belong from this unexposed area. Whose students can learn, think and develop themselves as strong competitor and ready to face all challenges of life.

Mission

To spread and percolate “Excellence in Education” among the socially and economically deprived people of this rural and backward area. Institute has strong commitment with students to understand for their “All around development” to compete themselves not only for employment, but also will be able to understand their role and responsibilities towards family, society & nation.

Priority to use power of youth for noble cause of building of the nation

Trust to find out students noble qualities and deploy them for right area

Our institute has situated in tribal backward area in aap chamurchi the students hailing from nearby 65 villages is the strength of the institute in fulfillment of its vision the kthm college is committed provide higher education to the students in its vicinity giving equal opportunity to all as well as we provide them to social spiritual moral values to empower them

## 5. CONCLUSION

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### **Additional Information :**

Kewalramji Harde Mahavidyalaya Chamorshi offer undergraduate education in Commerce & Management. There is only 1 programs which are running out in institute. For need of student and today's competitive era institute make sure to give best education platforms. Further Plans of college is to start PG course M. Com. College and students are always ready to take different awareness activity which will help to society to develop. Even in future Plans College and faculty are planning to get soft skills and piratical based learning.

### **Concluding Remarks :**

Concluding Remarks :

Kewalramji Harde Mahavidyalaya Chamorshi offer undergraduate education in Commerce & management. There is 1 undergraduate program. Students are made aware of Program outcomes, program specific outcomes and course outcomes for all the programs offered by the institution. The college is well equipped to facilitate all their teaching & learning processes effectively. The college has spacious playground, sports facility, seminar hall. The college has facility such as well-maintained trees, ramp for the Divyangjan, and CCTV. College also has NSS room, NAAC room, and student development department. College provides a number of capability enhancement schemes such as Guidance for Competitive Examinations, Career Counselling, Remedial Coaching Classes, and Personal counselling. Remedial coaching is conducted for those who lag behind in some subjects/ courses during the last five years. The College has constituted various committees whose functioning is beneficial to the students and staff. College has effective organized gender equality program such as "BetiBachao, BetiPadhao" and Saksharta Mission & Anti drug campaigning effectively.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships            Answer before DVV Verification : 144            Answer after DVV Verification: 141</p> <p>Remark : HEI input edited according to provided students list for field visit.</p>
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise            Answer before DVV Verification : A.Any 4 of the above            Answer After DVV Verification: D. Any 1 of the above            Remark : HEI input edited because feedback does not related to review and design of the syllabus so, not considered here.</p>
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : C. Feedback collected and analysed            Answer After DVV Verification: E. Feedback not collected            Remark : HEI input edited because feedback not related to review and design of syllabus.so,not considered here.</p>
2.3.2	<p>Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</p> <p>2.3.2.1. Number of teachers using ICT            Answer before DVV Verification : 5            Answer after DVV Verification: 0</p> <p>Remark : HEI input edited because having LCD in the classroom cannot be considered for ICT effective teaching so,not considered.</p>
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors            Answer before DVV Verification : 4            Answer after DVV Verification: 4</p>
3.3.3	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five</p>

years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	8	4	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	5	1	0	0

Remark : HEI input is edited because research paper published in proceeding of seminar/conferences should not considered here.

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	4	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	0

Remark : HEI input edited as per provided data.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	6	9	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	5	0	0

Remark : HEI input edited because awards for extension activities from government bodies only are to be considered. In house awards are not considered here.

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	9	9	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8	8	8	1	1

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	8	2	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	8	2	0	0

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 20

Answer after DVV Verification: 20

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government

year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
141	79	52	24	44

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
141	79	61	24	44

Remark : HEI input edited according to provided data.

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : C. Any 5 of the above

Answer After DVV Verification: C. Any 5 of the above

Remark : HEI input edited as per provided data.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
17	16	16	3	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
17	16	16	3	3

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	0	0

Remark : HEI input edited because one teacher attending one or more professional development programme in a year to be counted as one. only hence, not considered here.

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	3	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	3	0	0

## 2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 1 Answer after DVV Verification : 145



NAAC